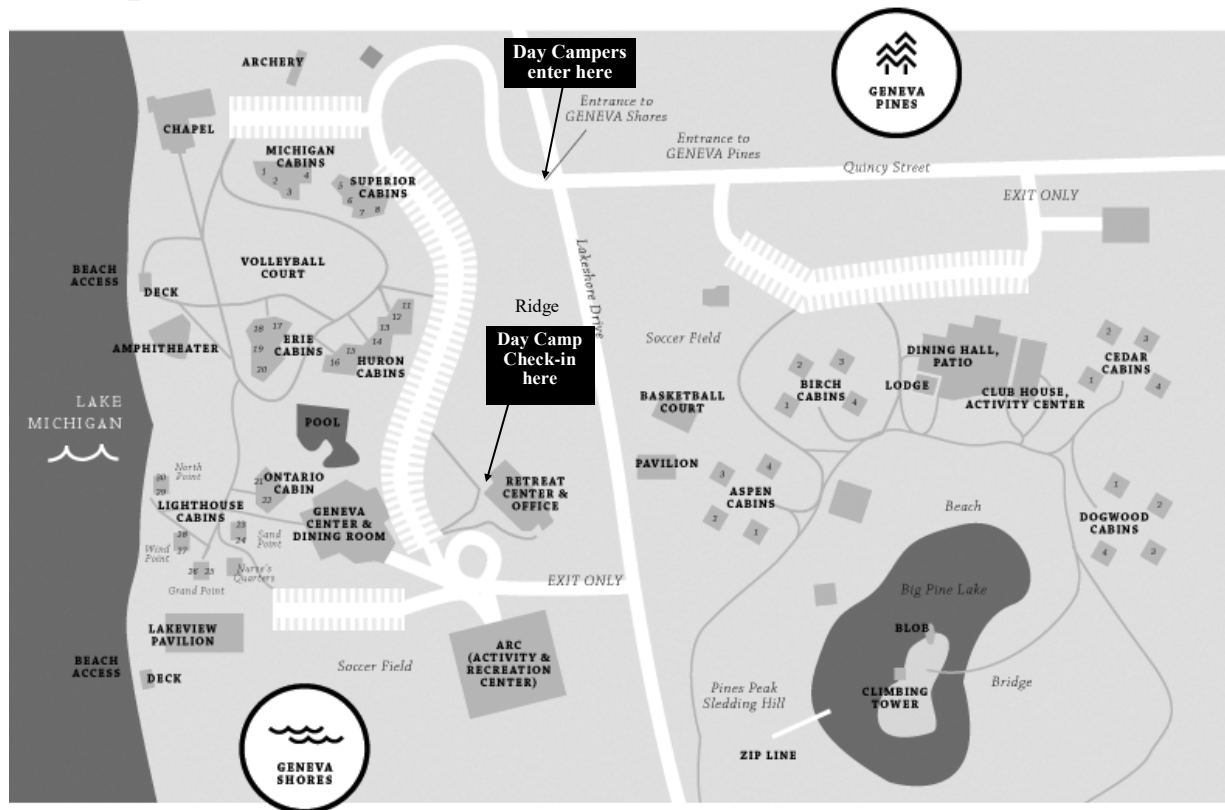


# Day Camp Confirmation



3995 LAKESHORE DR N, HOLLAND, MI 49424  
616.399.3150 • WWW.CAMPGENEVA.ORG



## DIRECTIONS TO GENEVA

Camp Geneva is located on Holland's north side on Lakeshore Drive at the end of Quincy Street.

- **From the East:** Take I-196 west to Exit 55 (Holland/Zeeland) which will put you on Business 196 heading west. Take Business 196 west to US-31 (approximately 5.5 miles). Take US-31 north to Quincy (approximately 3.5 miles). Take Quincy west to Camp Geneva (approximately 5.5 miles).
- **From the North:** Take US-31 south to Quincy. Take Quincy west to Camp Geneva (approximately 5.5 miles).
- **From the Southeast:** Take US-131 north to M6. Take M6 west to I-196. Take I-196 west to Exit 55 (Holland/Zeeland) which will put you on Business 196 heading west. Take Business 196 west to US-31 (approximately 5.5 miles). Take US-31 north to Quincy (approximately 3.5 miles). Take Quincy west to Camp Geneva (approximately 5.5 miles).
- **From the South:** Take US-31 north to Quincy (approximately 3.5 miles). Take Quincy west to Camp Geneva (approximately 5.5 miles).
- The main entrance to Camp Geneva is directly opposite the end of Quincy Street.

## CONTACT INFORMATION



3995 Lakeshore Dr N, Holland, MI 49424  
Phone: 616.399.3150 / Fax: 616.399.5180  
email: [geneva@campgeneva.org](mailto:geneva@campgeneva.org)  
website: [www.campgeneva.org](http://www.campgeneva.org)

Should you need to leave an emergency message for a camper, you may call the GENEVA office at 616.399.3150. If you call after hours, our voice mail will give you an emergency number to call.

## LATE ARRIVAL/ABSENCE POLICY

- GENEVA will only accommodate late arrivals or camper absences which are health related or family emergencies. If families anticipate arrival conflicts or conflicts due to sports or otherwise during the camp session, they will be encouraged to register for a different session.
- We reserve the right to cancel the registrations of children who do not show up and have not notified us by noon on Monday.
- We reserve the right to cancel the registrations of children needing absences during the week for reasons other than health or family emergencies.
- Cancellations will be subject to GENEVA's cancellation/refund policy.
- Additional information on our policy can be found on our website [campgeneva.org/parent-faq/#late-arrival-absence-early-departure-cancellations](http://campgeneva.org/parent-faq/#late-arrival-absence-early-departure-cancellations)

## CANCELLATION/REFUND POLICY

- **All** refunds are subject to a \$50 cancellation fee.
- Refunds will be given if requested at least 14 days before your week of camp.
- If you cancel less than 14 days before your week of camp, refunds will be given only for medical reasons or a family emergency.

## ARRIVAL

### Monday

- If you have both a Day camper and a Shores camper, please check your Shores camper in to their cabin first and then go to the Dunes Room in the Retreat Center to check in your Day camper.
- **Time—This year we are moving to a rolling start time and you can check your camper in anytime between 9:00-9:30am. Please call if you are not able to arrive by 9:45am.** We reserve the right to cancel the registrations of campers who do not show up and have not notified us by noon on Monday.
- **Place**—Camper check-in will be in the Dunes Room in the Retreat Center on the GENEVA Shores side of camp.
- As you enter camp on the first morning, please **turn on the emergency flashers** on your car so that our staff know you are bringing a day camper and can direct you to the best parking area for day campers.
- Campers should bring their backpack to check-in. Be sure to have any medications accessible to give to the health officer/camp nurse.
- At check-in, campers will receive their nametag and find if they have been assigned to the Lakeview Pavilion or the Ridge. Parents will also have an opportunity to talk to a health officer/camp nurse about any health concerns/medications, etc. After you check-in, you may proceed to your assigned area to sign in with your child's counselor.
- **Questions?** If you have questions about the camp program, there will be staff available in the Dunes Room during and after check-in who can help you.
- **The camp store** is located in the lower level of the GENEVA Center. Day Campers do not visit the store during the week but it will be open on Monday morning when you check them in and at the end of the week when you pick them up.
- Each Day camper will receive a free Day Camp t-shirt on picture day. Each camper will receive a group picture at no charge.
- **No pets**—GENEVA has a no pets policy, so please do not bring your pet when dropping off and picking up your camper.

### Rest of the week

- You may drop your child off **between 8:30am and 9:00am** at the assigned location (Lakeview or Ridge).
- Please be sure to sign your camper in and out each day.
- **Bus:** If your child signed up for **bus transportation**, you will see it indicated on the personalized page of your confirmation and it can also be found on our website. [campgeneva.org/summer-camps/day-camp/#busing-day-camp](http://campgeneva.org/summer-camps/day-camp/#busing-day-camp). **Note: The bus will not run on the last evening of camp.**
- **Early Drop-off:** If your child signed up for early drop-off, you will see it indicated on the personalized page of your confirmation and info can also be found on our website. [campgeneva.org/summer-camps/day-camp/#early-drop-off](http://campgeneva.org/summer-camps/day-camp/#early-drop-off).

## DRESS CODE

Due to the variety of water activities at camp, including splash pad and pool, zipline, blob, and tubing, we want campers to have swimsuits that are safe and practical. Therefore, we require one-piece swimsuits for campers; no tankinis please. Additionally, clothing with inappropriate images or slogans are not allowed.



## PACKING LIST

**All items should be labeled with camper's first and last name!**

### **Must Have Items:**

- Bible & Pen
- Backpack
- Tennis shoes or sandals with back straps; no flip-flops, please
- Sweatshirt or jacket (it is often cooler by the lake!)
- Reusable water bottle
- Swimsuit (**1-piece suits required**- see dress code)
- Beach Towel
- Sunscreen & Bug Spray
- Plastic bag for wet items
- Sack lunch
  - Campers should eat breakfast before arrival each day UNLESS they are signed up for early drop-off.
  - All lunches will be refrigerated.
  - We provide milk at lunch and both a morning and an afternoon snack each day.
  - **Please note: Day Camp is PEANUT FREE so please do not send anything containing peanuts with your child.**

### **Optional Items:**

- Lifejacket, if needed. If a camper comes with a lifejacket, he/she will be required to wear it and stay in the shallow end of the pool.



## DEPARTURE

- **You will be required to sign your child out with the counselor each day.**
- We will not release a camper to anyone other than the person(s) you listed as authorized to pick up your camper on your original registration form or added to the pick-up list during the week.

### **Closing program last day**

- We encourage parents to join us in the **ARC** for a closing program that lasts about 20 minutes. You may pick your child up after the program at the location where they spent the week.
- If your child signed up for bus transportation, **please note that the bus will not run on the last day of camp.**
- The camp store will be open after the closing program on the last day of camp.

### **Departure times:**

#### **D1L, D2L, D3L, D5R, D6, D7L, D8, D9L**

- **Monday-Thursday:** Pick up between 4:30-5:00pm
- **Last day:** Closing program—**Friday** 4:30pm

#### **D4, D10**

- **Monday-Wednesday:** Pick up between 4:30-5:00pm
- **Last day:** Closing program—**Thursday** 4:30pm

#### **D1R, D2R, D3R, D5L, D9R**

- **Monday-Wednesday:** Pick up between 4:30-5:00pm
- **Last day:** Closing program—**Friday** 4:30pm

#### **D7R**

- **Monday-Wednesday:** Pick up between 4:30-5:00pm
- **Last day:** Closing program—**Saturday** 9:00am

## SWIMMING at GENEVA

- GENEVA's pool includes a number of water features including geysers, dumping buckets, and a variety of valve-controlled spray features that will encourage the children to get wet and enjoy the water in a 0-18" area. Also included are a current channel and a large section of 3'6" deep water for campers to play in.
- On the first day of camp, we will give each child a swim test to determine their swimming ability. Color-coded wristbands will be given to indicate what areas of the pool they may swim in.
- If you send a life jacket with your camper, we will require that they wear it at all times and will also require that they stay in the shallow end of the pool.

## CHILD CARE CREDIT

- You may be eligible for child and dependent care tax credit for a portion of your day camp fees if both spouses are working, enrolled in school, or disabled. The credit is generally 20% of your day care expenses (registration fees for Day Camp will qualify). Should you claim that credit, you will need GENEVA's federal identification number which is 38-1417381.

## A TYPICAL DAY IN THE LIFE OF A CAMPER

7:30-8:00am	Early Drop-off option (Tuesday-Friday only)
8:30-9:00am	Drop-off and opening activities
9:15am	Songs & Skits (large group worship & teaching time)
9:45am	Bible study time in small groups
10:30am	Craft and morning snack
11:00am	Large group activity
12:00pm	Lunch
1:00pm	Swimming Pool and Splash Park
2:30pm	Story time & afternoon snack
3:15pm	Songs & Skits
4:00pm	Small group time & closing activities
4:30-5:00pm	Pick-up

## LOST & FOUND POLICY

### **Due to limited space and the amount of time involved in handling hundreds of lost and found items:**

- GENEVA is not responsible for items left behind, lost, or stolen.
- **Parents are encouraged to label everything with the camper's full name.** If the item has the camper's name on it, we will contact you to pick it up.
- Items found will be displayed at the closing program.
- Items will only be held for 14 days. Any items not claimed after 14 days will be given to a charitable organization.
- If you need an item mailed, we require a \$10 check to cover postage.
- As soon as you realize an item is missing, please go to [campgeneva.org/parent-faq/#other](http://campgeneva.org/parent-faq/#other) and fill out a Lost and Found Form.

## COMMUNITY OPEN HOUSE

**Sunday May 17, 2020 - 2-4 pm**

Mark your calendar! The Community Open house is a great opportunity, especially for new campers, to explore the facilities before camp starts. For new campers, knowing what the cabins will be like, and knowing your way around can make the first day much less frightening. It's great to arrive at camp the first morning and not feel totally lost. We'll even have the heated pool open for you to enjoy!

Maps for self-guided tours will be available and there will be lots of staff around to answer questions. Come join us!



*The form below must accompany any medications/supplements/essential oils the camper brings along. Please cut on the dotted line and bring with you to check-in.*

## MEDICATIONS/ SUPPLEMENTS/ ESSENTIAL OILS

- **All medications must be turned in at check-in.** This includes prescriptions, over-the-counter medications, supplements (including gummies and melatonin), and essential oils.
- All medications must be in the **original container**, be prescribed to the camper, and have clear and current instructions.
- We stock many common over-the-counter medications so we discourage you from leaving these. If you have any questions about which medications we have, the camp health officer is available at check-in.

## **Instructions for Dispensing Medications/ Supplements/Essential Oils**

Camper's Name \_\_\_\_\_ Cabin # \_\_\_\_\_

**All medications/supplements/essential oils  
MUST be in the original container and have the camper's name on it.**

Name of medication	Dosage	To be given at (circle)				
_____	_____	B	L	D	Bed	Only if needed
_____	_____	B	L	D	Bed	Only if needed
_____	_____	B	L	D	Bed	Only if needed
_____	_____	B	L	D	Bed	Only if needed