



## 2021 – 2022 GENEVA Host Job Description

GENEVA Camp & Retreat center is looking for individuals to join our 2021 – 2022 Hosting Team who would be interested in serving alongside our staff in meeting the needs of our Retreat Ministry guests.

These positions are designed for college-age/young-adult candidates and provides experiences in Christian growth, hands-on camping ministry, and personal development opportunities. Members of our hosting team are responsible for representing GENEVA in greeting guests and meeting needs of our retreat groups during weeknights and weekends on a rotating team schedule. Hosts must be able to commit to serving for the entirety of the retreat ministry season which runs from late August, beginning with staff orientation, through late May.

On-site housing will be provided in exchange for this role. In addition, the Hospitality Host Team will be provided meals anytime we are serving retreat groups. Occasional part-time employment may be available in program, maintenance, housekeeping, or office support.

GENEVA is a Christian organization serving area churches and community groups who utilize GENEVA's facilities for retreats. Our Retreat Ministry season runs from late August through May. The mission of GENEVA Camp & Retreat Center is to create an environment where the presence of God is experienced, the love of Christ is demonstrated, and a Spirit-filled life is inspired.

Three positive references and a clear background check must be completed prior to employment.

### Qualifications:

1. Confidence in engaging with people of all ages
2. Strong communication skills
3. Ability to handle multiple tasks
4. Willingness to serve others
5. Ability to work as a team
6. Ability to be prompt, attentive, and professional

### Requirements:

1. Be available to serve from late August through late May
2. Have an appropriate level of availability for weeknight and weekend time commitments with a rotating team schedule.

### Responsibilities:

1. Serve on the Hosting Team to greet guests and meet needs of groups while facilities are in use
2. Be in attendance when and where scheduled to work
3. Be readily available and responsive to groups when called upon
4. Work in cooperation with other GENEVA staff and departments while on and off duty

### Provisions:

1. Hospitality Hosting Team participation would be in exchange for housing (includes full kitchen & laundry)
2. Housing includes private and semi-private rooms including private bath
3. Meals available through our food service department any time GENEVA is hosting groups
4. Wireless Internet access in housing and other GENEVA facilities is available

